

MINUTES
REGULAR LEITI MULTI-STAKEHOLDERS STEERING GROUP MEETING
HELD IN THE CONFERENCE ROOM OF THE LEITI, OLD BUDGET BUREAU BUILDING
REDEMPTION
ROAD, MONROVIA, LIBERIA FRIDAY, DECEMBER 15, 2023

In Attendance were:

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| 1. C. Mike Doryen | FDA |
| 2. Johnson S. Willabor Jr. | MME |
| 3. B. Al-Dennis | LRA |
| 4. Benedict Ocran I | MFDP |
| 5. Timothy Jarry II | NOCAL |
| 6. Ansu Konneh | MOA |

CSO

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| 1. Fallah B. Kamara | MCSCCL |
| 2. Sayor Wahtorson | PWYP |
| 3. Winston Wreh | LLC |
| 4. Matthew Karley II | NCSCL |

Private Sector

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| 1. George Pah Sr. | GVL |
| 2. Ekema Witherspoon | LibTA |
| 3. Precious Flomo | Arcelor Mittal |

Observer

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| I. Djomba Mara | GIZ |
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LEITI

1. Jeffery N. Yates/HoS
2. Zaza Y. Quaqua/DHOS
3. McDonald S. Kerl Sr.-Technical Officer
4. Cedrick Kpadeh/Communications

Others

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| I. Samuel Summerville | GIZ |
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Preliminaries: The LEITI Multi-stakeholders Steering Group (MSG) call meeting was held on Friday, December 15, 2023, in the LEITI Conference Room. Commencing at 13:25 GMT, the meeting was called to order by the Chairman of the MSG, C. Mike Doryen of the Forestry Development Authority, who, immediately after notification of a quorum, requested a motion for the adoption of the agenda presented by the Secretariat. Mr. Ekema Witherspoon of the Liberia Timber Association (LibTA) made a motion that Mr. Benedict Ocran of MFDP seconded for the agenda to be accepted as presented. Thus, a nine-item agenda was adopted and opened for discussion.

1. **Opening Prayer:** Silent prayer observed for religious tolerance
2. **Reading and Adoption of the Agenda:** - The agenda of nine items was approved as presented through a motion as carried in the preliminaries above
3. **Welcome Remarks:** After the agenda's adoption, the Presiding requested Mr. Johnson Willabo of the Ministry of Mines and Energy (MME) to make the welcome remark. To this, Mr. called on his colleagues to fully and freely participate in all deliberations in the interest of the Country.
4. **Review of past meeting minutes:** The September 14, 2023, minutes were presented for review and correction. After a thorough review, a few corrections were suggested, after which the Body approved the minutes, understanding that the Secretariat would immediately incorporate the suggested changes.
5. **Secretariat Update:** Here, the HoS, as usual, presented an update covering the last quarter. The highlights from the update included a report from the Progress on Beneficial Ownership Transparency and 5th Report Term of Reference, among others.
After his presentation and the Body's revision, it was unanimously agreed that they approve the update provided by the HoS. Hence, the update was approved.
6. **Update on the 15th Report, Annual Progress Report, and MSG Decisions: This session included a presentation by the LEITI Secretariat on the draft 15th EITI Report, Annual Progress Report, and the MSG response to the draft reports.** The MSG agreed to name and shame delinquent companies across the four sectors. The Secretariat was mandated to implement the MSG decision after the approval and publication of the reports.
7. **Presentation by the Chairman on the HoS and DHoS Contract-** At this point, the Presiding informed the Body that, in line with the MSG approval of the Finance and Administration report to extend the HoS contract by five years and the DHoS contract by four years, he has signed the two contracts and presented them to the two individuals. The Chairman extends his thanks and appreciation to the Committee and the MSG for the finalization of the work. He also thanks and appreciates the HoS and DHoS for the

commitment and hard work demonstrated over time. He admonished them to keep looking at the bigger picture. The Body, in response, appreciated the Chairperson for his leadership over the governance of the MSG. This was the decision by the MSG in September during the closed-door meeting of the body.

8. **AOB:** Nothing was discussed, and the meeting was adjourned at 15:21 GMT.

Summary of critical decisions:

- MSG approved the September 14, 2023, Minutes with minor corrections.
- MSG took the key decision to instruct the Secretariat to proceed with the naming and shaming of delinquent companies and government institutions after the report's publication and approved the 2023 Annual Progress Report.
- The Chairman informed the Body of signing the HoS and DHoS contracts as approved by the Body.
- A total of fourteen MSG members attended the meeting.