

**MINUTES**  
**REGULAR LEITI MULTI-STAKEHOLDERS STEERING GROUP MEETING**  
**HELD IN THE CONFERENCE ROOM OF THE LEITI, OLD BUDGET BUREAU BUILDING**  
**REDEMPTION ROAD, MONROVIA, LIBERIA Thursday, August 22, 2024**

In Attendance were:

**GOL**

- |                         |      |
|-------------------------|------|
| 1. Ekema Witherspoon    | FDA  |
| 2. Abigail T. Gbassagee | MOJ  |
| 3. Edward Smith         | MFDP |
| 4. Charles Umehai       | MME  |

**CSO**

- |                        |        |
|------------------------|--------|
| 1. Fallah B. Kamara    | MCSCCL |
| 2. Cecelia Danuweli    | PWYP   |
| 3. Winston Wreh        | LLC    |
| 4. Amb George Kingsley | NCSCCL |

**Private Sector**

- |                    |                |
|--------------------|----------------|
| 1. George Pah Sr.  | GVL            |
| 3. Madea Magbollah | Arcelor Mittal |

**Observer**

- |             |     |
|-------------|-----|
| Djomba Mara | GIZ |
|-------------|-----|

**LEITI**

1. Jeffery N. Yates/HoS
2. Zaza Y. Quaqua/DHOS
3. McDonald S. Kerl Sr.-Technical Officer
4. Cedrick Kpadeh/Communications

**Others**

- |                        |     |
|------------------------|-----|
| 1. Aquila P. A. Gargli | GIZ |
|------------------------|-----|

**Preliminaries:** The regular meeting of the LEITI Multi-stakeholders Steering Group (MSG) was held on Thursday, August 22, 2024, in the LEITI Conference Room. Commencing at 13:30 GMT, the meeting was called to order by a proxy of the Co-chair of the MSG, Deputy Minister Charles Umehai of the Ministry of Mines & Energy, who immediately after notification of a quorum, requested a motion for the adoption of an eleven-item agenda presented by the Secretariat. Mr. Edward Smith of the Ministry of Finance and Development Planning (MFDP) motioned that Madam Cecelia Danuweli of Publish What You Pay (PWYP) second for the agenda to be accepted. Thus, the agenda was adopted and opened for discussion.

1. **Opening Prayer:** Silent prayer observed for religious tolerance
2. **Reading and Adoption of the Agenda:** - The agenda of eleven items was approved as presented through a motion as carried in the preliminaries above
3. **Self-Introduction:** Everyone, 12 persons present
4. **Welcome Remarks:** The Presiding after the adoption of the agenda, earlier welcomed his colleagues and prayed for a frank and open discussion for the general good of the Country
5. **Overview of the meeting:** The presiding requested the Head of the Secretariat (HoS) to provide an overview of the meeting. The HoS reminded the Body that the last Validation of the Country was accompanied by corrective actions that needed to be resolved before the next Validation. According to the HoS, the MSG has made tremendous progress to these ends, and the presentation of two policy frameworks at the meeting was another manifestation of the Body's progress. He named the documents MSG Procedures for nominating and changing constituency representatives and MSG Policy on Contract Disclosure as documents ready for the Body's approval.
6. **Adoption of last meeting minutes:** The Body, after a quick perusal of the May 16, 2024 minutes, recommended the following corrections:
  - A misspelled name to the GVL's representation was observed
  - May 16, 2024, should be the correct heading instead of January 16.

With those, the Presiding sought a motion to adopt the minutes. Mr. George Pah of GVL motioned, and Mr. Winston Wreh of the LLC seconded it.

7. **Secretariat Update:** The HOS presented an update covering May to August 2024. (Please see Annex I) In addition to the written highlights in the Update, the HoS disclosed that during the period, he received a fairly used laptop as a donation from the GIZ for his office.

8. **Discussion of Secretariat Update-** The Body, after a review of the Update, did not make any tangible suggestion of changes; thus, a motion from Mr. Edward Smith of MFDP, seconded by Madam Cecelia Danuweli of PWYP, sought to adopt the Update and was so carried.
9. **Policy framework documents:** The Presiding, at this point, received the two policy framework documents from the HoS and placed them on the floor for review, discussion, and subsequent approval. After a lengthy discussion, the MSG made the following recommendations:
  - A. Approved MSG Procedures for nominating and changing constituency representatives
    - Quote the relevant provisions from the LEITI Act, EITI Standard, etc., that necessitated the proposition, especially for the civil society and industry constituencies (You can make an addendum);
    - Remove the word “consensus” from the second point under private sector and civil society procedures for changing/replacing Representatives.
    - Where you have an issue about the MOU, remove it and say...the MSG mandates the Secretariat to collaborate with the MFA...
  - B. Approved MSG Policy on Contract:
    - Include Private Use Permits (PUPs) and CUCs under the forestry sector
    - Include ...The MSG shall further encourage the FDA to disclose all CFMAs, etc., on its website (Do the same for the MOA)

The MSG mandated the HoS to incorporate the necessary changes and recommendations into the two documents and send them through emails for final approval.

## **10. AOB**

Under AOB, the Body mandated the Secretariat to make a representation at the funeral of the fallen father of Madam Loretta Pope Kai (NCSCL). With that mandate, the meeting was adjourned at 14:58 GMT with a motion from Mr. Ekema Witherspoon of the FDA, supported by Mr. Winston Wreh of LLC.

### **Summary of key decisions**

- The last Meeting Minutes were approved with a suggestion to make minor changes
- MSG instructs the HoS to incorporate vital changes to the two framework documents before granting final approvals
- MSG approves Secretariat Updates with no change(s)
- 12 participants, eight males, four females in attendance