

**EMERGENCY MEETING OF THE MULTI-STAKEHOLDER STEERING GROUP
(MSG) OF THE LIBERIA EXTRACTIVE INDUSTRIES TRANSPARENCY
INITIATIVE (LEITI) HELD IN THE CONFERENCE ROOM OF THE LEITI, OLD
BUDGET BUREAU BUILDING. • FRIDAY, JANUARY 29, 2021**

Present in Attendance:

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| 1. Hon. C. Mike Doryen | FDA |
| 2. Hon. Carlton S. Miller | MME |
| 3. Hon. Saifuah Mai Gray | NOCAL |
| 4. Hon. T. Ojuku Nyenpan | MFDP |
| 5. Mr. B. Al Dennis | LRA |
| 6. Hon. Edrick F. Noah | MOJ |

CSO

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| 1. Mr. Winston W. Wreh | LLC |
| 2. Mr. Fallah B. Kamara | MICSOL |
| 3. Madam Cecelia T. Danuweli | PWYP |
| 4. Mr. Daniel Nyankonah | PUL |

Private Sector

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| 1. Mr. Ekema Witherspoon | LIBTA. |
| 2. Mr. Marcus Wleh | Arcelor Mittal-Liberia |
| 3. Elvis G. Morris | GVL |

Observer

Samuel J. Summerville GIZ
Audrey Cash

Other

Timothy K. Jarry II NOCAL
Abraham Gappie MICSOL

LEITI

1. Jeffery N. Yates/ Officer-In-Charge
2. J. Kennedy Kolubah Communication Officer

Preliminaries: An emergency meeting of the Multi- Stakeholders Steering Group (MSG) of the Liberia Extractive Industries Transparency Initiative (LEITI) was held on Friday, January 29, 2021, in the LEITI Conference Room.

Commencing at 2: 30 pm, the meeting was called to order by the Chair of the MSG, Hon. C.Mike Doryen. This was followed by the self-introduction of individuals in attendance.

Hon. C.Mike Doryen, in his welcome statement, admonished his colleagues to remain vigilant and invigorating in ensuring that the EITI process is successful in Liberia. He added that the practice of transparent resource management prevents conflict and promotes stability of the state. He urged his fellow MSG members to put Liberia first above all else.

Reading of the Agenda

Following his remarks, the Presiding asked the Officer-In-Charge at the Secretariat to read the agenda. The agenda was read as requested by the Presiding. Following the reading of the agenda, the Presiding presented the agenda and requested the will of the body towards the agenda. It was subsequently moved and seconded that the agenda be used as a working tool to guide the meeting.

Silent prayer was observed by members.

Finance and Administration Committee Final Recruitment Report for the HOS and DHOS

Hon T.Ojuku Nyenpan, Chairperson of the Finance and Administration Committee presented the final report on the recruitment of the Head and Deputy Head of Secretariat to the MSG for their consideration. In his report, Mr. Nyenpan who chaired the recruitment committee disclosed that the process started in February 2020, and the positions of Head and Deputy Head of Secretariat were declared vacant and subsequently advertised based on the mandate of the MSG.

He explained that the Finance and Administration Committee received 42 applications in total. He indicated that 12 people applied for Head of Secretariat and 30 people applied for Deputy Head of Secretariat. He highlighted that in keeping with International Best Practice, the F&A Committee established the Shortlisting and Interview Committees separately, independently, and with balanced representation.

Mr. Nyenpan reported to the MSG that the Shortlisting Committee presented to the Interview Committee six qualified candidates to be interviewed for the position of Head of Secretariat, and eleven qualified candidates to be interviewed for the position of Deputy Head of Secretariat.

Finally, Mr. Nyenpan presented to the MSG three names for consideration by the Body for each position.

After a careful review and deliberation of the Finance and Administration Committee's report, a motion was made and seconded for the MSG to proceed with the selection of one candidate each for the two positions through a vote-taking process. Through the voting process, 13 out of the 14 MSG members voted for Mr. Jeffrey Yates as Head of Secretariat, whereas, 12 out of the 14 members voted Mr. Daniel B. Tipayson as Deputy Head of Secretariat.

However, the MSG agreed that final contracts will be awarded to the two individuals within two weeks after comprehensive background checks are carried out.

With these decisions, the MSG meeting was adjourned at 4:30pm and the closing prayer was offered by Madam Cecelia T. Danuweli.