

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES)**

**LIBERIA
THE LIBERIA EXTRACTIVE INDUSTRIES TRANSPARENCY INITIATIVE (LEITI)**

FRAGILE STATES UNIT

Financing Agreement reference: FRAGILE STATES FACILITY – GRANT SUPORT FOR CAPACITY BUILDING

Project ID No.: N/A

The LEITI has applied for financing from the African Development Bank Fragile State Facility – Pillar III Grant for Capacity Building, and intends to apply part of the agreed amount for this grant to payments under the contract to conduct post-award audits and/or investigations of the process of awarding material public concessions, contracts, licenses, permits and other rights concerning the exploitation of diamond, gold, oil, timber, and agriculture resources of Liberia.

THE PROJECT

The LEITI is seeking expression of interests for consulting services to conduct post-award audits and/or investigations of the process of awarding material public concessions, contracts, licenses, permits and other rights concerning the exploitation of diamond, gold, oil, timber, and agriculture resources of Liberia, from the effective date of the LEITI Act of 2009 to present, and to ascertain that the process of awards was in compliance with applicable Liberian Laws.

SCOPE OF ASSIGNMENT

The assignment will require that the contracted firm performs the following:

1. Liaise with the LEITI Secretariat, relevant government agencies, civil society and other relevant parties to collect copies of all existing concessions, contracts, licenses, permits and any other rights and information relative to sectors covered under the LEITI process;
2. Develop appropriate programs to enable the conduct of an audit/investigation of the award process of each material concessions, contracts, licenses, permits and any other rights as to whether those processes were in compliance with applicable laws;
3. Develop sector-specific compliance template(s) summarizing all relevant laws/procedures applicable to the sectors covered under the LEITI program. Such template(s) shall serve as guide for LEITI in evaluating the process of the award of concessions, contracts, licenses, permits and any other rights;
4. Submit its first draft report to the Multi-stakeholder Steering Group (MSG) for discussions on and amendments (as necessary) leading to the finalization of the report. The draft report shall include but not limited to background, executive summary, methodology, findings, and recommendations and shall be submitted within 120 working days from the date of the contract;
5. Submit a final report inclusive of recommendations for corrective actions and reforms (where necessary) to the MSG; the Final Report of the firm shall be published by the Group

to a wider audience, including EITI International, in a publicly accessible, comprehensive and comprehensible manner.

The LEITI now invites eligible consultants to indicate their interest in providing these services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may constitute joint-ventures to enhance their chances of qualification.

Eligibility criteria, establishment of the short-list and the selection procedure shall be in accordance with the African Development Bank's "***Rules and Procedures for the use of Consultants***" published September 2009, which is available on the Bank's website at <http://www.afdb.org>. Borrowers are under no obligation to shortlist any consultant who expresses interest.

Interested consultants may obtain further information at the address below during office hours Monday through Friday, 9:00am – 5:00pm

Expressions of interest must be delivered to the address below by April 25, 2012 at 4:00pm and mention "LEITI Post Award Process Audit".

Attn: Mr. Samson S. Tokpah
Head of Secretariat, LEITI
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