

SUBMISSION NOTE – Revised LEITI Strategic and Action Plan FY17/18 – FY19/20

18 July 2017

Dear Colleagues,

Please find attached the amended documents for your consideration at the 24 July MSG meeting.

You will see that the changes made are largely cosmetic, provided by the observers and the LEITI Secretariat as well as a few corrections of mistakes/omissions/inconsistencies. Below is a very brief overview of them:

Action Plan:

Theme 1

- Points 1.3 (Policy #001) and 1.4 (9th,10th,11th Reports) have been slightly edited
- a new Point 1.8 has been added on **assuring data quality (corrective measure ten), which requires a reply to the International Secretariat by 24 August 2017**. As a result, this activity is marked critical and is the most urgent.
- Roll-out of data templates, beneficial ownership (both transferred from Theme 4) and Open Data have been added to this Theme (Point 1.9).
- Point 1.9 now has all of the corrective actions listed by subject and number.

Theme 2

- Point 2.12 about theme of roadshows has been added (MSG and Secretariat to decide on number and location for highest impact)
- Point 2.3 was changed to read “updated communications strategy” to correctly reflect the outcome of the discussions at the retreat end of May.

Theme 3 - Point 3.1 Resource Mobilisation brochure has been added

Theme 4 -

- Beneficial Ownership and rollout of online data have been transferred to Theme 1. An additional line has been added concerning the follow-up on social development contributions.
- Point 4.5 (U. of Liberia) and 4.6 (SDF verification system) have been edited.
- Priorities and further details added to 4.9

Theme 5 -

- Point 5.8 has been deleted, is now covered into 1.9, , and details all of the issues related to the approval of the Terms of Reference for the Independent Administrator.
- Point 5.13 has been moved from “high” to “critical” as this is part of the corrective measures.

Strategic Plan:

The Strategic Plan has been adjusted to reflect the changes made in the Action Plan.

There were no changes made to the constituency feedback mechanism and the annual work plan development procedure.

Please note that the Action Plan should be a living document - one in which the Secretariat and the MSG are carrying out activities, measuring progress and adjusting as the situation dictates. As the EITI Standard requires, the work plan should be updated **annually**. First and foremost though are the corrective measures, with the assuring of data quality, due in one month, being the most urgent.

You will see that time moves very quickly. Two months have passed since these documents were first introduced and we met at the Retreat. You collectively now have 16 months to address the Validation's concerns. With upcoming elections and the likely delay there, time is short. In that case, I would urge to approve these documents at your next meeting, so that you can start addressing the required corrective measures as soon as possible.

I have enjoyed very much being involved with LEITI, meeting and working both with the Secretariat and yourselves in the MSG. As I said, you collectively have made considerable progress, given your very difficult circumstances. I wish you the best of luck in the coming months addressing the Validation concerns and ensuring that LEITI remains relevant to the Liberian people.

Best regards,

Richard